WORKFLOW CHART
INSPECTION OF PROJECTS

CLIENT

OFFICE STAFF

Fills out form and submits to the clerk in-charge together with the Inspection Report and Program of Works.

Clerk / Staff in-charge assist filling up and receives the document
(5-mins)

Project Inspector requires correction of deficiencies.

If incomplete

Inspection of project
(3-hrs)
Geronimo Silario,Jr. / Rudebie Del Mundo

WAIT

If complete

Office retains one copy of Inspection Report for office file

Approval of Inspection Report
(5-mins)
Geronimo Silario,Jr. / Rudebie Del Mundo

Receives approved Inspection report
(3-mins)

Clerk /Staff in charge releases Approved Inspection Report (2-mins)
Geronimo Silario,Jr. / Rudebie Del Mundo